



**Terms of Reference for the disability Inclusion
assessment on Child Protection services.**

August 2022

INTRODUCTION

Save the Children has been working in Tanzania to advance the rights of girls and boys since 1986, currently with its programming to 14 regions on the Mainland (Dar es Salaam, Kigoma, Dodoma, Iringa, Morogoro, Rukwa, Mbozi, Arusha, Mwanza, Tanga, Shinyanga, Mtwara, and Lindi), as well as Zanzibar (both Unguja and Pemba islands) with 8 field offices.

According to the Zanzibar National Plan of Action to End Violence Against Women and Children (NPA-VAWC) 2017-2022, one in 20 girls, and one in 10 boys report at least one incident of sexual violence before the age of 18. Similar rates are also seen in Tanzania Mainland. In both locations, numbers are likely to be higher due to significant barriers to reporting; according to Save the Children's research on sexual violence in Zanzibar in 2019, less than half of the children who experienced violence told someone.

Save the Children in Zanzibar through its SIDA integrated project funded by Swedish International Development Agency (SIDA) has made significant strides in supporting the Ministry of Health to implement the One Stop Centre model, as a means to respond to sexual and gender-based violence in Zanzibar. One Stop Centres are a 'hub style' service inside or adjacent to local hospitals where survivors of sexual and gender-based violence are provided with support given by a team consisting of a Social Worker, police Officer and Medical Doctor, and offered referrals to other specialized services like mental health psychosocial support (MHPSS) etc on need basis. Save the Children's support has thus far been focused on ensuring that the One Stop Centres operate in a strong Governance structure ready to respond to the needs of child survivors, collect feedback from survivors and their families, and adequately equip, train and support staff in their work to provide these much-needed services.

Save the Children is also working with the government of Zanzibar in strengthening child protection system including social welfare workforce and community structures to enhance prevention and response services to violence against children

SCOPE AND OBJECTIVES

The main objective

To conduct a disability inclusion assessment to Child Protection service providers (One Stop Centres, selected Police Gender and Children's Desks, District Social Welfare Officers, Community Health Workers and their leadership) identify gaps on inclusion to services and provide recommendations on inclusive protection services

Specific objectives

- Assess the services to have an understanding on how GBV/VAWC services are provided to be inclusive for children and people with disabilities
- Identify gaps on inclusion services for children and people with disabilities
- Provide specific recommendations on addressing the gaps identified on providing inclusive protection services

Review the OSCs Standard operating Procedures, NPA-VAWC 2022-2017, any related guidelines used by Police Gender and Children Desk and social welfare office on disability inclusion on protection services, related surveys and assessment on VAC in Zanzibar.		5								
Conduct inclusion assessment for identified service providers.		5								
Submit the report detailing findings on the inclusion assessment		3								
SC team (CP specialist and program team) to review the report and provide comments to the consultant to work on.		5								
Consultant to work on the comments given by SC team.		3								
Deliver workshop/Training To service providers on disability inclusion.		2								
Report dissemination workshop		2								
Submit training report and manual/ slides on inclusion services provision.		1								
SC reviews training report		2								

Consultant works on comments		2								
final submission and signs off for final payment		1								

MANAGEMENT, ROLES AND RESPONSIBILITIES

The Consultant will be working closely with the Save the Children Zanzibar team under supervision of Child Protection Technical Specialist in the whole assessment process and trainings for the CP service providers.

BUDGET AND RESOURCES

The payment for the consultancy service will be carried out as per the organization financial procedures as follows unless otherwise stated;

- i. 30% will be provided to the consultant upon the submission of report identifying areas for adaptation for inclusion of child protection services for clients with disabilities.
- ii. 40% will be provided upon dissemination of the report through training of selected service providers
- iii. Final payments 30% to be provided to the consultant upon completion of the training/workshop to the Child Protection service providers on disability inclusion including the training report.
- iv. Note that 5% withholding tax will be retained for local firms and 15% for international firms

Expected Consultant Profile

This TOR is for experienced program evaluator with the following attributes:

- Minimum bachelor degree, but preferred Master Degree in social work, community development, Gender and related field
- Outstanding knowledge, skills and expertise in disability inclusion for child protection services
- Minimum of 5 years' Experience in conducting similar work in Tanzania or any other East African Country.
- Experience in working with One Stop Centers, Police Gender and Children Desks, Social Welfare Office, CHW and community leaders
- A substantial knowledge on child protection and gender-based violence is preferable.
- Knowledge in cultural domain analysis.

Other Requirements

1. Compliance with Child Safeguarding Policy of SCI

Save the Children International is committed to safeguarding children with maximum possible extent from any deliberate or inadvertent actions that come into contact and our contractual agreement reflects our commitment to ensuring that only those who are suited to work with children and to apply strict child safe recruitment practice are considered for this consultancy. Thus, the selected consulting firm is required to receive orientation on our Child Safeguarding Policy, must sign on it and comply with the standards stated in the policy.

2. Proposals evaluation criteria

Save the Children will form a committee whose roles will be to review and score all the proposals submitted by consulting firms/firms. The selection committee will evaluate the bidders based on the criteria set below. The consulting firm/firm is expected to provide detailed information based on the given framework to ensure fair and effective comparison. The best value of money will be determined based on the technical and financial proposal. Save the Children evaluation, committee reserves the right to drop a competitor without giving reasons for doing so.

3. Application requirements and proposal submission details

All interested applicants should present valid license and being able to provide EFD reception on every invoice submitted. **Interested applicants should participate and submitted their e-tenders to Save the Children Tanzania not later than 6th September 2022 by 1700hrs via Ariba Network. Interested applicants should send emails requesting Ariba Network's registration documents to tanzania.tenders@savethechildren.org.**

Applicants won't be able to participate or submit their proposals via the network if they are not registered with Save the Children's Ariba Network. Registration is a one time process

Only shortlisted applicants may be asked to prepare a brief presentation for discussion and clarification (if required). Any submission after the given date will not be considered.

The document should include:

- **Letter of interest:** a cover letter with a maximum of one page introducing the consulting firm with an expression of interest to carry out the work as described in this ToR.
 - **Technical & financial proposal:** This should include, but not limited to, understanding of the ToR with critical reflection on the consultancy assignment, methodology (with extremely strong emphasis, should be detailed with clear presentation), tentative work plan, proposed team qualification and experience, cost estimates, others. *NB. Once the consultancy firm has been selected to undertake the study, Save the Children will accept changes on the team composition through formal communication with acceptable justification.*
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